

# Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

## List of Street Right of Way Permits

Updated July 2006.

The City of Seattle requires Street Use Permits for many different kinds of activities that affect public streets or other public rights-of-way.

This Client Assistance Memo (CAM) describes the types of permits issued by Street Use, a section of the Seattle Department of Transportation (SDOT). You may apply for some of these permits using SDOT's online permitting system.

To better understand the requirements for your street use permit, please follow these steps:

1. Identify the type of right-of-way use permit that you need. Table 1 lists all the permits and the associated use code available through Street Use. The last column in the table indicates whether the permit is available for online application.
2. After identifying the appropriate use type for your permit, review the Descriptive Information Key in Table 2 to learn how to interpret the use-specific information available later in this CAM. If this is the first time you have applied for a Street Use permit or you are uncertain about what is required, a visit to the Street Use permit counter is recommended.
3. Next, carefully review the Detailed Use Code Information provided in this CAM to confirm that you have identified the correct use code. This information provides a more detailed description of the use code and identifies the kinds of information you will need when applying for your permit. Be sure to have the necessary information available when you start the application process.

## Contact Information

In some cases, a permit applicant must call the Department of Planning and Development (DPD) instead of the SDOT Street Use Section for information regarding a Street Use Permit. This is because the activity is on private property although it affects a public right-of-way. DPD must first give permission for the activity on private property, and will then direct the applicant, if needed, to the appropriate SDOT office.

[www.seattle.gov/transportation](http://www.seattle.gov/transportation)



City of Seattle  
Seattle Department of Transportation

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P.O. Box 34996  
Seattle, WA 98124-4996  
(206) 684-ROAD (7623)

Contact the following City offices for more information.

Street Use Permits

Street Use

(206) 684-5283

Seattle Municipal Tower, 37th Floor

700 5th Avenue

P.O. Box 34996

Seattle, Washington 98124-4996

Street Trees

City Arborist

(206) 684-7649

Seattle Municipal Tower, 38th Floor

Traffic Plans

Traffic Permit Counter

(206) 684-5086

Seattle Municipal Tower, 37th Floor

DPD Approvals

DPD Permit Center

(206) 684-8850

Seattle Municipal Tower, 20th Floor

**Table 1 – Use Codes for Street Use Permits**

<b>Description</b>	<b>Use Code</b>	<b>May Apply Online?</b>
Annual Materials Storage	12	No
Areaway Permits	16	No
Building Maintenance Over Right of Way (Per Building)	48	No
Bus Shelter Installation	41	Yes
Clear and Grub	35	Yes
Clocks	5	No
Clocks, Historic Landmarks	5A	No
Concrete Driveways “Curb Cut”	26	No
Construction Use	31	Yes
Contractor Equipment, Vehicles	33	Yes
Cornices, Architectural Features	23	No
Cross Curb and Walk with Equipment	47	Yes
Driveways, Asphalt	25	Yes
Excavation	22	No
Fences, Non-Structural Walls	29	Yes
First Amendment Vending	14C	No
Grade and Rock, Temporary	34	Yes
Ground Signs	2A	No
Installation and Overhangs in State Waterways Permits	WW100	No
Installation of Public Art	15	No
Marquees, Awnings, Canopies	27	Yes
Merchandise Display on Sidewalks	18A	Yes
Miscellaneous Annual Renewable Use	14	No
Miscellaneous per SMC 15.04.100 Use of the Public Right of Way	54	No
Miscellaneous Private Temporary Uses Up To 4 Hrs	54A	No
Mobile Cranes, Manlifts, Etc	44	Yes
Moorage in State Waterways	WW200	No
Moorage in Submerged Street	12A	No
New Sidewalk with Existing Curb	37	No
Residential Debris Dumpster	31B	Yes
Roadway Paving	40	Yes
Scaffolding, Etc	50	Yes
Shoring Unremoved	22B	No
Shoreline Street Ends	11	No
Sidewalk Cafés	18	No
Sidewalk Elevators, Doors	17	No
Sidewalk Repair	55	Yes
Signs, Flags, Etc	6	Yes

Description	Use Code	May Apply Online?
Small Directional Signs	2	No
Stadium Vending, April-September	14D	No
Stadium Vending, October-March	14E	No
Stanchions	27A	No
Street Barricading	3	No
Street Barricading, Temporary	3A	Yes
Street Decorations	52	Yes
Street Improvements	45	No
Street Openings, Miscellaneous	49	Yes
Structural Walls, Rockeries	29A	Yes
Structures and Overhangs	7	No
Structures and Overhangs in Submerged Street Areas	7A	No
Structures and Overhangs in Submerged Street Areas for Access to Business or Dwellings	7B	No
Surface Planting Strip Including Required Landscaping	38	Yes
Tables and Chairs	14B	Yes
Temp Moorage, Etc, State Waterways	WW250	No
Temporary Placement of Materials for Bus Staging	13	No
Tree Planting and Beautification	1	Yes
Tree Pruning	1A	Yes
Tree Removal, Blocking Street	43	Yes
Underground Vaults	9	No
Use of Waterways by Non-Profit Organizations	WW150	No
Utility Aerials	51C	Yes
Utility Maintenance	51E	Yes
Utility Main Line or Inserts	51A	No
Utility Poles (< 500 permits per year)	51B	Yes
Utility Poles (> 500 permits per year)	51H	Yes
Utility Service Conduit by Private Party	51G	Yes
Utility Service Connect (< 500 permits per year)	51D	Yes
Utility Service Connect (> 500 permits per year)	51I	Yes
Utility Side Sewer Use of Row	51F	Yes
Utility System Construction	51	No
Vending Carts	14A	No
Ventilating Duct Permits	8	No
Water Service Lines < 2 Inches Diameter	28	Yes
Waterproof Concrete Walls	46	Yes

**Table 2 – Descriptive Information Key**

Table 2 explains the descriptive information contained in the Detailed Use Code Information tables of this CAM.

Field	Information
Description	This is a general description of the use code and the permit scenarios to which it applies.
Restrictions	Examples of permit scenarios that appear to be similar but are not included in this use code are listed here.
Plans Required	This indicates whether or not plans are required with the permit application. A detailed plan is a scaled drawing that shows the proposed work in the right-of-way area. It can be drawn in 1 to 10 or 1 to 20 scale (1 inch equals 10 feet or 1 inch equals 20 feet)..
Insurance Required	This indicates whether or not insurance is required with the permit application. Liability property damage insurance is sometimes required in the amount of \$1 million with an endorsement listing the city as an additional insurer. For more information about this insurance, please get a copy of CAM 2102 from the Street Use web site.
Indemnity Agreement Required	This indicates whether or not an indemnity agreement is required with the permit application.
Deposit Required With Application	This indicates whether or not a deposit is required with the permit application. If you apply on line, a permit specialist may contact you if it is determined that you need a deposit with your application.
Field Report Required	This indicates whether or not a field report is required with the permit application. A field report is a proposed description and scope of work that the applicant should create. A copy of the field report form is available on the Street Use web site.
Example(s)	Applicable examples that will help clarify what this use code may be used for are listed here.
Additional Documentation Needed	Any documentation beyond what is listed in the previous fields of this table that need to be submitted with the permit application is listed here. <b>Note:</b> All permits require a Traffic Control Plan if the work being done in the right-of-way is on an arterial road.
Online Application Allowed	Indicates whether you may apply for this type of permit using the Online Permitting system.
Information Needed in Permit Description Field	If you apply online, any information referenced in this field should be explained in detail in the “Permit Description Field” field in the permit application.

Field	Information
Permit Type	This field refers to the type of permit. You must know the Permit Type when applying for a permit on line. The type may be 1) A <b>Simple Street Use</b> permit (issued for temporary use of the right-of-way during construction such as material storage, scaffolding, crane placement or crossing curb and walk with heavy equipment) or 2) an <b>Annual Street Use</b> permit (issued for long term use of the rights-of-way such as signs, retaining walls, structural overhangs and sidewalk cafes) or 3) a <b>Major Street Use</b> permit (issued for complex shoring, excavation, street improvement, or utility work).

## Detailed Use Code Information

Each use code described in the following tables provides important information relating to the particular use code.

Annual Materials Storage - 12	
Description	Store non-construction related materials in the right-of-way on a long-term basis.
Restrictions	Right-of-way areas on underwater streets are not included.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Storing material in an industrial area on a long-term basis.
Additional Documentation Needed	Plan of proposed area
Online Application Allowed	No
Information Needed in Permit Description Field	Exact dimensions of storage area
Permit Type	Annual Renewing Street Use

Areaways - 16	
Description	Use of existing open areas beneath public sidewalks
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No

<b>Areaways - 16</b>	
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Building Maintenance Over Right of Way (Per Building) - 48</b>	
Description	Use of swingstage or other overhead equipment for building maintenance on an annual basis.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Bus Shelter Installation - 41</b>	
Description	Erect and maintain bus shelter.
Restrictions	Only King County employees can request this permit.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Drawings
Online Application Allowed	Yes

**Bus Shelter Installation - 41**

Information Needed in Permit Description Field	Location of bus shelter Dimensions of bus shelter Exact address
Permit Type	Simple Street Use

**Clear and Grub - 35**

Description	Clear and grub street or alley area.
Restrictions	Grade changes (increasing or decreasing the elevation of the right-of-ways), leveling and application of rock for structure improvement are not included.
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Clearing brush from an alleyway.
Additional Documentation Needed	Written approval from adjacent property owners
Online Application Allowed	Yes
Information Needed in Permit Description Field	Dimensions of alleyway (length and width)
Permit Type	Simple Street Use

**Clocks - 5**

Description	Clocks located in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use



<b>Clocks, Historic Landmarks – 5A</b>	
Description	Structures that are either freestanding or attached to buildings (at least 8 ft. above sidewalk grade).
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations.
Field Report Required	Sometimes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Concrete Driveways “Curb Cut” - 26</b>	
Description	Construction of driveway approaches in the public right of way where concrete curbs exist.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Construction Use - 31</b>	
Description	Place construction materials in the right of way
Restrictions	
Plans Required	They are required in some situations.
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations.
Field Report Required	No
Example(s)	Use of sidewalk to store construction materials
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location Parking restrictions Dimensions Duration  Note: If the duration of this requested permit is longer than 10 days for an arterial location or 30 days for a non-arterial location, please visit Street Use onsite, as consultation is needed.
Permit Type	Simple Street Use

**Contractors Equipment, Vehicles - 33**

Note: Please allow at least 10 days for the permit sticker(s) to be mailed out.

Description	Use of contractor's equipment/truck in the public rights of way.
Restrictions	This permit only covers one vehicle. One permit is needed for each vehicle.
Plans Required	No
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	Use of tree chipper in right of way without obstructing vehicle or pedestrian traffic.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	License plate number of vehicle
Permit Type	Annual Renewing Street Use

**Cornices, Architectural Features - 23**

Description	Decorative features that project over the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Cross Curb and Walk with Equipment - 47</b>	
Description	Cross curb and walk with equipment during construction on private property.
Restrictions	Permission to stage equipment on the sidewalk or in the street is not included.
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Will the sidewalk be closed or have an on-site spotter?
Permit Type	Simple Street Use

<b>Driveways, Asphalt - 25</b>	
Description	Construct and maintain asphalt driveway.
Restrictions	Concrete driveway construction and maintenance is not included in this permit. Please contact the Department of Planning and Development (DPD) for concrete driveway permits. DPD is located on the 20 <sup>th</sup> floor of the Seattle Municipal Tower. The general phone number is (206) 684-8600.  This permit is only issued if there is no curb between the property and the street.
Plans Required	They are required in some situations.
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Worksite drawings
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location of driveway Dimensions of driveway
Permit Type	Simple Street Use

<b>Excavation - 22</b>	
Description	Excavation near or in the public right of way deeper than four feet.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Major Street Use

<b>Fences, Non-Structural Walls - 29</b>	
Description	Install and maintain non-structural retaining wall, rockery, fence, stairs, steps, or railing.
Restrictions	Structural walls over 4 feet tall are not included.
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Written approval from adjacent property owners, if affected.
Online Application Allowed	Yes
Information Needed in Permit Description Field	Where is your property line? What is the height of the structure? What materials are being used?
Permit Type	Simple Street Use

<b>First Amendment Vending - 14C</b>	
Description	Vending of items by non-profit groups
Restrictions	
Plans Required	No
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	
Additional Documentation Needed	Square Feet Used
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Grade and Rock, Temporary - 34</b>	
Description	Level or grade street or alley and install crushed rock.
Restrictions	Paving streets or alleys and clearing brush are not included.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Written approval from adjacent property owners.
Online Application Allowed	Yes
Information Needed in Permit Description Field	What is the condition of the drainage? Is there a catch basin? Is the flow line to the catch basin changing?
Permit Type	Simple Street Use

<b>Ground Signs – 2A</b>	
Description	Signs where the footing (or pole) is attached in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	Yes
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Installation and Overhangs in State Waterways Permits - WW100</b>	
Description	Installation of piers, loading platforms, bridges, scales, overhead hoists, booms, cranes, canopies with stanchions, ramps, steps, floating home access, and all other installations and overhangs in numbered state waterway areas.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Installation of Public Art - 15</b>	
Description	Placement of art in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Marquees, Awnings, Canopies – 27</b>	
Description	Install or maintain marquee, awning or canopy over public right-of-way.
Restrictions	<p>Stanchions are not included in this permit but can be permitted through use code 27A.</p> <p>The marquee, awning or canopy must be a minimum of 8 feet above the public walk area and a minimum of 2 feet behind the curb.</p> <p>If there are graphics, excluding the street address of the property, then an annual sign permit will be required (Use Code 6).</p>
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	
Additional Documentation Needed	Department of Planning and Development approval
Online Application Allowed	Yes
Information Needed in Permit Description Field	<p>Dimensions of marquee, awning or canopy (please provide square feet of encroachment)</p> <p>Location</p> <p>Materials of marquee, awning or canopy</p>
Permit Type	Simple Street Use



<b>Merchandise on Sidewalks – 18A</b>	
Description	Display merchandise on sidewalk.
Restrictions	The display must begin at the face of the building, must not exceed a maximum of three feet in width and there must be a minimum of five feet available for the pedestrian walkway.
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Setting up a fruit and vegetable stand on the sidewalk.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location and dimensions of display Dimensions of sidewalk Dimensions of clearances
Permit Type	Annual Renewing Street Use

<b>Miscellaneous Annual Renewable Uses- 14</b>	
Description	Other uses of the public right of way, renewable
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Filing and maintaining of insurance or bonds, such as for planters, benches, or banners
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Miscellaneous per SMC 15.04.100 Use of the Public Right of Way- 54</b>	
Description	Other uses of the right of way that have no fees.
Restrictions	
Plans Required	It is required in some situations.
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations.
Field Report Required	It is required in some situations.
Example(s)	Repair of an existing driveway
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Miscellaneous Private Temporary Uses Up To 4 Hrs – 54A</b>	
Description	Use of the public right of way that involves little to no mobility blockage (up to 4 hours).
Restrictions	
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Mobile Cranes, Manlifts, Etc - 44</b>	
Description	Stand Man Lift, Crane, Boom Truck or Concrete Pumper in right-of-way while moving materials to private property
Restrictions	Line pumps, scissor lifts and deliveries that do not use boomed equipment are not included.
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location of equipment
Permit Type	Simple Street Use

<b>Moorage in State Waterways - WW200</b>	
Description	Moorage, barges, floats, storage of materials, or any other activity in a state-owned portion of a numbered waterway.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Moorage in Submerged Street - 12A</b>	
Description	Moorage and other activities in submerged streets not covered by other uses.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>New Sidewalk with Existing Curb - 37</b>	
Description	Installation of new sidewalk where there are existing curbs.
Restrictions	
Plans Required	It is required in some situations.
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Residential Debris Dumpster – 31B</b>	
Description	Stand dumpster in the right of way.
Restrictions	The dumpster must be positioned in front of the permitted address. If it extends in front of another address, written approval from adjacent property owners is needed. The dumpster also cannot be positioned on a no-parking section of the street or an alley.
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	
Additional Documentation Needed	Written approval from adjacent property owners if dumpster extends in front of their property.
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location Dimensions Are there any chutes being used?
Permit Type	Simple Street Use

<b>Roadway Paving - 40</b>	
Description	Pave with asphalt and maintain a portion of right-of-way.
Restrictions	Concrete paving is not permitted under this permit. Please see Street Improvement permit #45 for concrete paving.
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Drawings. Engineering plans.
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Scaffolding, Etc - 50</b>	
Description	Erect and maintain scaffolding, swing stage or scissor lift in the sidewalk area for maintenance of building.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Square feet occupied
Permit Type	Simple Street Use

<b>Shoreline Street Ends - 11</b>	
Description	Private use of streets that end at a major body of water (Lake Washington, Lake Union, Puget Sound, etc.).
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	Yes
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Shoring Unremoved – 22B</b>	
Description	Occupation of the right of way where the shoring system must be removed to a point four feet below the finished grade.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Sidewalk Cafés - 18</b>	
Description	Placement of restaurant customer seating in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Sidewalk Elevators, Doors - 17</b>	
Description	Sidewalk elevators, coal shoot opening, and similar openings
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Sidewalk Repair - 55</b>	
Description	Repair or replace existing concrete sidewalk.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required if the repair area is over 500 square feet.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Will tree roots need to be cut to complete this repair? If so, please contact the City Arborist. The phone number is (206) 684-7649.
Permit Type	Simple Street Use



<b>Signs, Flags, Etc - 6</b>	
Description	Erect and maintain signs, advertising flags or company graphics on awnings over the right-of-way area.
Restrictions	Signs less than three inches beyond the property line do not require a Street Use permit.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	Attaching a sign to a building that extends more than three inches past the property line onto the right-of-way.
Additional Documentation Needed	Department of Planning and Development permit.
Online Application Allowed	Yes
Information Needed in Permit Description Field	The text or graphics on the awning. Material of sign (electric or plastic). Number of sides on the sign (single or double).
Permit Type	Annual Renewing Street Use

<b>Small Directional Signs - 2</b>	
Description	Directional signs placed in the right of way
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Stadium Vending, April-September – 14D</b>	
Description	Vending at specific locations in the right-of-way near the stadium, during the baseball season (April-September).
Restrictions	Mobile vending is not allowed and the set-up of the vending cart must be in the designated area.
Plans Required	No
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	NA
Additional Documentation Needed	Business license. Written approval from adjacent property owners. Health Department permit, if applicable. Fire Department permit, if applicable.
Online Application Allowed	No
Information Needed in Permit Description Field	Vending space location. Item that you'll be selling.
Permit Type	Simple Street Use

<b>Stadium Vending, October-March – 14E</b>	
Description	Vending at specific locations in the right-of-way near the stadium, during the football season (October-March).
Restrictions	Mobile vending is not allowed and the setup of the vending cart must be in the designated area.
Plans Required	No
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	NA
Additional Documentation Needed	Business license Written approval from adjacent property owners Health Department permit, if applicable Fire Department permit, if applicable
Online Application Allowed	No
Information Needed in Permit Description Field	Vending space location. Item that you'll be selling.
Permit Type	Simple Street Use

<b>Stanchions – 27A</b>	
Description	Install stanchion to support marquee, awning or canopy in the right-of-way.
Restrictions	Bracings for awnings are not included.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	Yes
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Dimensions of sidewalk, how far the stanchions extend from the building face and curb. Detail of the footing.
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Street Barricading - 3</b>	
Description	Temporary barricading of public rights of way for private use
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Street fairs or special events
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Street Barricading, Temporary – 3A</b>	
Description	Temporarily barricade a street for private use.
Restrictions	Street fairs, large events/festivals, parades and first amendment demonstrations are not included. Alcohol is not permitted. The permit is only valid for the designated time frame. Exclusion of the general public to access the barricaded area is not allowed.
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Block party
Additional Documentation Needed	Proof of insurance
Online Application Allowed	Yes
Information Needed in Permit Description Field	Date of event Location of event Contact person information
Permit Type	Simple Street Use

<b>Street Decorations – 52</b>	
Description	Install and maintain decorations that are of a temporary nature in the public right of way.
Restrictions	This permit does not apply to planters and pole banners. Please apply in person for these.  Not valid during the non-holiday season.
Plans Required	No
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	No
Example(s)	Displaying holiday lights on trees.
Additional Documentation Needed	Permission from City Light to use electricity. Permission from City Arborist to use street trees.
Online Application Allowed	Yes
Information Needed in Permit Description Field	Site plan. Any impacts/closure on street lane or sidewalk
Permit Type	Annual Renewing Street Use

<b>Street Improvements - 45</b>	
Description	Major permanent improvements in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	Yes
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Major Street Use

<b>Street Openings, Miscellaneous - 49</b>	
Description	Street opening for miscellaneous purposes.
Restrictions	Monitoring wells is not included. Please apply for a utility permit for wells.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Exact site location Exact location of boring
Permit Type	Simple Street Use

<b>Structural Walls, Rockeries – 29A</b>	
Description	Construct and maintain structural retaining wall/rockery, fence, stairs, steps or railing.
Restrictions	Structural walls less than four feet tall are not included. Please see Street Improvement permit #29 for walls less than four feet tall.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	Yes
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	Engineers stamped structural plan with Department of Planning and Development approval
Online Application Allowed	Yes
Information Needed in Permit Description Field	Where is your property line? What is the height of the structure? What materials are being used? Slope information
Permit Type	Annual Renewing Street Use

<b>Structures and Overhangs - 7</b>	
Description	Loading platforms, bridges, scales, overhead hoists, beams and cranes, ramps, steps, or any similar installation, and all building and overhangs in the city street areas.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	Yes
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Structures and Overhangs in Submerged Street Areas 7A</b>	
Description	Structures and overhangs in underwater street, excluding primary access to business or dwelling.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Structures and Overhangs in Submerged Street Areas for Access to Business or Dwellings - 7B</b>	
Description	Ramps and bridges use for primary access to private property in submerged streets, excluding numbered waterways.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Surface Planting Strip Including Required Landscaping - 38</b>	
Description	Pave planting strip and landscape the required percentage of trees or landscaping.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Dimensions of area to be paved Type of pavement 60% greenery rule
Permit Type	Simple Street Use



<b>Tables and Chairs – 14B</b>	
Description	Place tables and chairs in the right-of-way adjacent to a building.
Restrictions	<p>Food and beverages can't be served at the tables and are open to the public.</p> <p>No freestanding umbrellas or fences are allowed.</p> <p>No alcohol is permitted.</p> <p>Tables and chairs cannot exceed 3' into the right-of-way and there must be a minimum of five feet for pedestrian passage.</p> <p>No more than four tables with two chairs each are allowed.</p>
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Setting up tables and chairs outside a business.
Additional Documentation Needed	None
Online Application Allowed	Yes
Information Needed in Permit Description Field	<p>Location details</p> <p>Details of sidewalk and street amenities</p>
Permit Type	Annual Renewing Street Use

<b>Temporary Moorage, Etc, in State Waterways – WW250</b>	
Description	Thirty day permit for temporary moorage in state waterway.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Temporary Placement of Materials for Bus Staging - 13</b>	
Description	Temporary placement of non-construction materials for staging buses at events.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Tree Planting and Beautification - 1</b>	
Description	Landscape or plant trees, flowers, small shrubs, plants, or ground cover. Place landscape features in the right-of-way.
Restrictions	A permit is not needed for landscaping with grass, lawn turf, certain ground cover, gravel and rock.
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	It is required in some situations.
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Planting a tree in the planting strip.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Species of the tree(s). Number of trees, Are there overhead utilities?
Permit Type	Simple Street Use

<b>Tree Pruning – 1A</b>	
Description	Prune trees in the planting strip area.
Restrictions	Pruning of tree limbs less than 2 inches in diameter does not require a permit. Topping of trees is not permitted.
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations.
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Are the tree limbs equal to or thicker than 2 inches?
Permit Type	Simple Street Use

<b>Tree Removal, Blocking Street - 43</b>	
Description	Block portion of street or restrict traffic while removing or pruning trees.
Restrictions	
Plans Required	They are required in some situations.
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Setting a crane in the street to remove a tree.
Additional Documentation Needed	Written approval from adjacent property owners
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Underground Vaults - 9</b>	
Description	Underground utility service boxes or vaults located in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Use of Waterways by Non-Profit Organizations - WW150</b>	
Description	Waterway use permit for nonprofit organizations that offer water safety youth programs.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Utility Aerials – 51C</b>	
Description	Attach utility to existing utility pole line.
Restrictions	The area covered can not exceed three contiguous blocks. More than three blocks requires one or more additional permits.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	It is required in some situations.
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	Pole Attachment Agreement from Seattle City Light.
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Utility Maintenance – 51E</b>	
Description	Utility repair work including vault replacements, pole bases, and underground exploration.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	Repairing existing water service.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Utility Main Line or Inserts - 51A</b>	
Description	Installation of utility main line or inserts.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	Yes
Deposit Required With Application	It is required in some situations.
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Major Street Use

<b>Utility Poles (&lt; 500 permits per year) – 51B</b>	
Description	Construction or repairs to utility pole or utility system.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Exact location of utility pole(s)
Permit Type	Simple Street Use

<b>Utility Poles (&gt; 500 permits per year) – 51H</b>	
Description	Construction or repairs to utility pole or utility system.
Restrictions	Requires pre-approval from Street Use.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Exact location of utility pole(s)
Permit Type	Simple Street Use

<b>Utility Service Conduit by Private Party – 51G</b>	
Description	Install utility service conduit, private party.
Restrictions	Multiple locations are not allowed on one permit.
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	Private party installing conduits for electricity, cable or telephone service.
Additional Documentation Needed	If the conduit is for electricity, a City Light review document is needed.
Online Application Allowed	Yes
Information Needed in Permit Description Field	Who is going to do restoration?
Permit Type	Simple Street Use

<b>Utility Service Connect (&lt; 500 permits per year) – 51D</b>	
Description	Use public ROW to connect utility to private residence.
Restrictions	
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	Burying a service wire for cable television.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use



<b>Utility Service Connect (&gt; 500 permits per year) – 51I</b>	
Description	Use public ROW to connect utility to private residence.
Restrictions	Requires pre-approval from Street Use.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	Burying a service wire for cable television.
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	
Permit Type	Simple Street Use

<b>Utility Side Sewer Use of Row – 51F</b>	
Description	Repair or install a new storm and sewer system.
Restrictions	
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	No
Field Report Required	No
Example(s)	No
Additional Documentation Needed	Department of Planning and Development permit number
Online Application Allowed	Yes
Information Needed in Permit Description Field	Exact location of work being done
Permit Type	Simple Street Use

<b>Utility System Construction – 51</b>	
Description	Work by a public or private utility such as system enhancement, maintenance, or repair in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	Yes
Deposit Required With Application	
Field Report Required	
Example(s)	Puget Sound Energy, Seattle City Light, Cable TV
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Major Street Use

<b>Vending Carts – 14A</b>	
Note: for stadium vending, please see Use Codes 14D and 14E.	
Description	Vending food, nonalcoholic beverages and/or flowers in carts in the right-of-way.
Restrictions	Mobile vending and sale of any other items are not included.  The vending cart must be no wider than three feet and no longer than five feet.  Use of generator not allowed in right of way.
Plans Required	Yes
Insurance Required	Yes
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	Using a vending cart to sell espresso.
Additional Documentation Needed	Current business license. Department of Health vending permit for prepared food. Fire Marshall permit (only if propane is being used with the cart). Proof of insurance. Written approval from adjacent property owners. If the right-of-way work being performed is in a historic

**Vending Carts – 14A**

Note: for stadium vending, please see Use Codes 14D and 14E.

	district, you may need approval from the board/commission of that historic district. Please go to <a href="http://www.seattle.gov/neighborhoods/preservation/">http://www.seattle.gov/neighborhoods/preservation/</a> to view the list of historic districts and the corresponding contact information.
Online Application Allowed	No
Information Needed in Permit Description Field	Location. Sidewalk dimensions. Distance to any obstructions.
Permit Type	Annual Renewing Street Use

**Ventilating Ducts - 8**

Description	Ventilating ducts (serving exhaust fans) located in the public right of way.
Restrictions	
Plans Required	Yes
Insurance Required	It is required in some situations.
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	No
Information Needed in Permit Description Field	
Permit Type	Annual Renewing Street Use

<b>Water Service Lines &lt; 2 Inches Diameter - 28</b>	
Description	Install and maintain water service (less than 2 inches in diameter) in the shoulder of the road.
Restrictions	Water service hardware greater than or equal to 2 inches in diameter is not included.
Plans Required	Yes
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	It is required in some situations.
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	What kind of restoration is it? Is the street asphalt or concrete? Who will perform restoration?
Permit Type	Simple Street Use

<b>Waterproof Concrete Walls - 46</b>	
Description	Waterproofing or similar surfacing of concrete walks over areaways.
Restrictions	Standard sidewalks that are not over areaways are not included.
Plans Required	No
Insurance Required	No
Indemnity Agreement Required	No
Deposit Required With Application	Yes
Field Report Required	Yes
Example(s)	
Additional Documentation Needed	
Online Application Allowed	Yes
Information Needed in Permit Description Field	Location of sidewalk. Materials used.
Permit Type	Simple Street Use